

Procurement Advisory No. 82A

USDA BioPreferred Program - Designated Biobased Items for Contract Requirements

1. INTRODUCTION

The purpose of this Procurement Advisory is to emphasize the processes to comply with and support the Federal and the U. S. Department of Agriculture (USDA) BioPreferred program requirements.

2. SUMMARY

The BioPreferred Program is designed to increase the procurement and use of Biobased products. Its success will stimulate new markets and help create new investment, job formation, and income generation in rural America. Section 9002 of the Farm Security and Rural Investment Act of 2002 (FSRIA), 7 U.S.C. 8102, charges the USDA with the development and implementation of a comprehensive affirmative procurement program to increase the procurement and use of biobased products. Additional information is available on the USDA BioPreferred Program homepage at www.BioPreferred.gov.

Biobased products are commercial or industrial products that are composed in whole, or in significant part, of biological products or renewable domestic agricultural materials or forestry materials. A wide variety of Biobased products have been identified by categories on the BioPreferred Homepage at <http://www.biopreferred.gov/BioPreferred/faces/catalog/Catalog.xhtml>.

3. REFERENCES

- a. [Agricultural Act of 2014 \(Section 9002\), dated January 3, 2014.](#)
- b. [Food, Conservation and Energy Act of 2008 \(Section 9002\), dated May 22, 2008.](#)
- c. [Farm Security and Rural Investment Act of 2002 \(Section 9002\), dated May 13, 2002.](#)

4. OBJECTIVE

To increase the purchase and use of Biobased products at USDA, the strategies included in the objective are as follows:

- a. Promote Biobased product awareness and requirements to USDA staff at all levels and to other Federal users;
- b. Ensure that potential vendors are able to easily identify and comply with the Biobased product requirements, and reporting; and

- c. Ensure designated Biobased products are included as requirements in applicable USDA contracts.

5. RESPONSIBILITY

- a. Program Officials

Responsible for identifying the contract needs of their respective programs and where possible, shall consider including biobased products to replace non-biobased products for a specific contract requirement. When developing the statement of work, performance based work statement, statement of objective, product item descriptions for a contract requirement that contains Biobased products, program personnel should conduct market research to determine availability and cost of the identified biobased products. After the requirements package has been completed, it shall be forwarded to the contracting office serving the program official's organization.

- b. Contracting Officials

- i. When Biobased products are included in a requirement, Contracting Officials shall incorporate applicable Biobased requirements in the solicitation/contract. Reference the Biobased (*BioPreferred*) Quick Reference Guide for Contracting Officers (*Attachment 1*).
- ii. Ensure proper codes are selected in the Integrated Acquisition System (IAS) and Federal Procurement Data System-Next Generation (FPDS-NG).
- iii. Ensure contractor complies with Biobased requirements in the System for Award Management (SAM). Reference Federal Acquisition Regulation (FAR) 52.223-2, Affirmative Procurement of BioBased Products under Service and Construction Contracts.

- c. Head of Contracting Activity Designee

Champion Biobased and BioPreferred policies and ensure federal and departmental compliance.

6. CONTACTS

If you have questions or comments regarding this advisory, please contact the Environmental Management Division, BioPreferred Program at Vernell.Thompson@dm.usda.gov of the Office of Procurement and Property Management, Departmental Management.

Procurement Advisories are issued by the Procurement Policy Division of the Office of Procurement and Property Management, Departmental Management, USDA, Crandall Watson, Chief, and posted on the USDA World Wide Web site at the following URL:

<http://www.dm.usda.gov/procurement/policy/advisories.html>.

EXPIRATION DATE: Effective upon issue date until canceled.
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